



Addenbrookes Liver Transplant Association

THE NAME OF THE GROUP shall be ALTA (Addenbrooke's Liver Transplant Association)

MEMBERSHIP OF THE GROUP WILL BE MADE UP OF:

People who are awaiting, or have had a Liver Transplant at Addenbrooke's Hospital, together with anyone who is receiving treatment at Addenbrooke's following transplantation elsewhere.

Family and friends who wish to help and support the aims of ALTA

AIMS OF THE GROUP WILL BE:

To relieve the suffering and distress of liver transplant patients during and after liver transplantation and their families by the provision of support, information and such other facilities as the trustees shall deem necessary, with the object of improving their conditions of life.

SELECTION & APPOINTMENT OF THE COMMITTEE

The Group will elect and appoint a Committee from members. The election will be at the AGM. Members seeking to stand for any office should submit their name to the Chairman by an agreed date each year. Nominations to join the committee may be made at the Annual meeting.

The committee will consist of a Chairman, Treasurer, Minutes Secretary and up to 10 members, In addition there will be representatives from the Addenbrooke's medical/ nursing staff & coordinators (currently 4)

COMMITTEE'S ROLE

The committee's role shall be to implement the aims of the Group.

Any changes to these aims will require the ratification of the Group at the AGM or through postal ballot. A simple majority of returned votes shall be sufficient for ratification.

FINANCIAL AFFAIRS OF THE GROUP

There shall be up to three signatories to the bank account, Chairman, Treasurer and one committee member. Each cheque to be signed and countersigned by any two of the said signatories.

The Treasurer will provide the Group with a yearly income and expenditure account at the AGM (currently held in September/October)

The Treasurer and co signatory shall have the authority to pay reasonable costs incurred in the operation of the Group. Claims for expenses incurred on behalf of the Group are to be submitted to the Treasurer for payment accompanied wherever possible with receipts.

In the event that the group shall seek to dispose of its funds for purposes other than the ordinary running of the Group, e.g. disbanding the group, the disposal must be approved by ballot and agreed by the majority of voting members.